
**CIXI
TRANSITIONAL SCHOOL DISTRICT
OF THE
SPECIAL ADMINISTRATIVE BOARD**

OFFICIAL REPORT

REGULAR BOARD MEETING

ST. LOUIS, MO

NOVEMBER 20, 2014

M I N U T E S

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted in Room 108 of the Administrative Building, 801 N. 11th Street, St. Louis, MO 63101.

CALL TO ORDER AND ROLL CALL

Mr. Sullivan called the meeting to order at 6:11PM on the following roll call.

AYE: Dr. Melanie Adams, Mr. Rick Sullivan

(Mr. Richard Gaines was present for the 11-20 SAB meeting but had not yet arrived at the designated open session meeting room at the time of roll call.)

The Board and audience recited the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Sullivan called for a motion and a second to approve an amendment to Resolution Number 10-16-14-14 of the October 16, 2014 regular meeting minutes.

On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve an amendment to Resolution Number 10-16-14-14 of the October 16, 2014 minutes.

AYE: Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

(10-16-14-14) *To approve the execution by the Chief Executive Officer and delivery of up to \$25,000,000 in tax anticipation notes (TAN) with a floating interest rate based on 1 month LIBOR plus 75 basis points (as of October 16, approximately 90 basis points) secured by a first priority pledge of the 2014 general fund property tax levy and other revenues available for school purposes on deposit in the general fund, and the execution by the Chief Executive Officer and delivery of all related documents, pledges, deposit agreements, and other agreements and certificates. The District shall repay the tax anticipation notes with proceeds of the pledged taxes before using such pledged taxes for any other purposes. The tax anticipation notes may be issued at any time beginning October 18, 2014 but must mature on or before June 30, 2015. The interest and fees associated with the tax anticipation notes will not exceed \$250,000 in the aggregate (recognizing that the interest rate thereon is a floating rate which could result in the foregoing limit being exceeded). PNC Bank or an affiliate of the bank will be the purchaser of the tax anticipation notes.*

Mr. Sullivan called for a motion and a second to approve the October 16, 2014 minutes as amended. On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the October 16, 2014 regular meeting minutes as amended.

AYE: Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

Mr. Sullivan called for a motion and a second to approve the September 24, 2014 minutes. On a motion by Dr. M. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve the September 24, 2014 regular meeting minutes.

AYE: Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

STUDENT/STAFF RECOGNITIONS

Students Leah Haynes of Metro Academic and Classical High School and student Rick Quian of the McKinley Leadership Academy were honored this meeting for their stellar musical abilities and their upcoming contributions in the youth orchestra. Both students were accepted into the St. Louis Symphony Youth Orchestra.

Also recognized this meeting was Mr. Raymond Parks, a dance instructor at Central Visual and Performing Arts High School. Mr. Parks was the recipient of a \$5,500 fellowship award from the National Artist Teacher Fellowship Program. He was selected as one of only sixteen candidates. Mr. Parks also received a \$1,500 complimentary grant to support his post-fellowship activities at Central.

PUBLIC COMMENTS

Parent and PTO Vice President, Ms. Zoe Whittaker of the McKinley Leadership Academy read a prepared statement of concerns and shared comments relative to each. The concerns noted were staffing levels, a lack of electives for students and a need for rigorous, college-preparatory classes at McKinley. (Note: Superintendent Adams met with members of the McKinley PTO on December 8th to discuss parents concerns.)

SUPERINTENDENT'S REPORT

INFORMATIONAL ITEMS:

- Mr. David Hardy, Chief Academic Officer provided a report on the Reading Certification Program. In an effort to improve student literacy, the District entered into a contract with the University of Missouri St. Louis to deliver the Reading Specialist Certification program. Thirty (35) teachers and four Central Office staff members will participate. The end product will result in an additional 4 teachers with Reading Specialist Certification at each of the Superintendent's Zone schools, where the greatest need has been

identified as needing intervention strategies in KG through eighth grades. The components of the program includes: (1) Reading Coursework, (2) Job-Embedded Coaching and, (3) Professional Development. All three components are designed to enhance literacy instruction and increase the District's capacity to produce and retain certified reading specialists in the classroom.

- Ms. Deanna Anderson, Executive Director of Transportation gave a brief report on Transportation. On-time performance revealed slight movement as compared to the last three school years. There was a 27% reduction in breakdowns due to the implementation of the new maintenance structure. Seventy-two (72) up-to-date buses were added to the fleet for this school year. The number of buses needed to service the District is down because the tiers were redefined by shifting schools. Call center calls were also down. An estimated savings of \$1M is anticipated as a result of these modifications.
- Mrs. Althea Albert-Santiago, Director of Food and Nutrition Services and Southwest Foodservices Director of Dining Services, Mike Butler provided an updated report on the Food and Nutrition Services program. The student participation rate increased largely because of the Community Eligibility Program where all students receive free breakfast and lunch. The program continues to offer fresh fruits and vegetables. New food concepts *Taco Street*, *Smoke House BBQ*, *Pasta Xpress* and *Panini Stations* opened in all high schools in an effort to attract more high school students. Six (6) new food concepts are currently being tested in Central VPA and Clyde C. Miller. Nutrition education awareness will be offered at the District's full service schools and a student survey will be conducted to continue to improve the menu selections throughout District schools.
- Mrs. Angie Banks, Interim CFO/Treasurer gave updated reports on the GOB Financials and the External Audit. The unaudited 2013-2014 GOB results noted revenues were \$4.3M higher than budgeted and expenditures were \$4.1M less than budgeted for an annual surplus of \$8.5M for the year and an ending fund balance of \$27.9M. The 2014-2015 year budgeted revenues are estimated to be down by \$5.0M and expenditures are estimated to be up by \$5.4M. The revised 2014-2015 projected deficit is \$11.6M. First quarter activities are as expected with a deficit of \$24.3M in part because of property taxes not being received until December 2014/January 2015. The District will participate in a tax anticipation borrowing per Resolution Number 10-16-14-14 as documented in these minutes.

The District's external audit report for the 2013-2014 school year will be completed December 2014. The Financial Report will be issued December 19th and the Compliance Report on December 23rd. The external audit is conducted by Rubin Brown.

These reports can be viewed in their entirety on the District's website.

BUSINESS ITEM(S) – CONSENT AGENDA:

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 11-20-14-01 through 11-20-14-22. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 11-20-14-01 through 11-20-14-22.

AYE: Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

(11-20-14-01) To approve and ratify a membership renewal with the Missouri State High School Activities Association for the period September 2, 2014 through August 31, 2015 at a cost not to exceed \$28,577.08.

(11-20-14-02) To approve and ratify a Memorandum of Understanding with the Roosevelt Community Council to provides space at Roosevelt High School for the City of St. Louis' Youth at Risk Crime Prevention Program afterschool program for the period February 1, 2014 through January 31, 2015.

(11-20-14-03) To approve the Monthly Transaction Reports for August and September 2014.

(11-20-14-04) To approve the acceptance of funds from the Missouri Department of Elementary and Secondary Education in the amount of \$399,190 for the 21st Century Community Learning Centers/Afterschool Program.

(11-20-14-05) To approve a sole source contract renewal with Career Cruising to provide consulting and software services for middle and high school students at an amount not to exceed \$36, 045 for the period November 14, 2014 through June 30, 2015. This will be the third year of a three year contract.

(11-20-14-06) To approve a sole source contract with North St. Louis Arts Council to provide photography and art classes at Columbia and Monroe Elementary Schools for the period November 21, 2014 through April 17, 2015 at a cost not to exceed \$10,400.

(11-20-14-07) To approve a sole source contract with the St. Louis Science Center to provide courses to help improve the math and science scores for those students who attend Columbia and Monroe Elementary Schools for the period November 21, 2014 through May 30, 2015 at a cost not to exceed 14,400.

(11-20-14-08) To approve a sole source contract with the St. Louis Zoo to provide science courses to students attending Columbia and Monroe Elementary Schools for the period November 21, 2014 through May 30, 2015 at a cost not to exceed 14,400.

(11-20-14-09) To approve a sole source contract with the Missouri Botanical Garden to provide courses to students attending Columbia and Monroe Elementary Schools for the period November 21, 2014 through May 30, 2015 at a cost not to exceed 14,400.

(11-20-14-10) To approve a sole source contract with the St. Louis Society for the Blind and Visually Impaired for collaboration with the community service project at Monroe and Columbia Elementary Schools for the period November 21, 2014 through May 30, 2015 at a cost not to exceed \$8,000.

(11-20-14-11) To approve a Memorandum of Understanding with the Center for Hearing and Speech to provide hearing and vision screenings to middle and high school students for the period November 21, 2014 through June 30, 2015 .

(11-20-14-12) To approve a Memorandum of Understanding with the Missouri Department of Social Services St. Louis Office of Children's Division to provide staff training, resource information and support to the site student support teams at Oak Hill, Walbridge, Vashon and Yeatman Education Full Service Schools for the period November 21, 2014 through June 30, 2015.

(11-20-14-13) To approve a Memorandum of Understanding with Employment Connection to provide and enhance a variety of training opportunities for high school seniors for the period November 21, 2014 through June 30, 2015.

(11-20-14-14) To approve a Memorandum of Understanding with the University of Missouri Extension to provide nutrition education in 10 St. Louis Public Schools (to be determined) and to participate in community health awareness activities for the period November 21, 2014 through June 30, 2015.

(11-20-14-15) To approve a Memorandum of Understanding with the Missouri Coalition of Early Childhood Special Education for the period November 21, 2014 through June 30, 2015.

(11-20-14-16) To approve the renewal of a Memorandum of Understanding with the Special School District of St. Louis County to maximize the use of available local resources in providing Early Childhood Special Education and related services to young children and families for the 2014-2015 school year.

(11-20-14-17) To approve the renewal of a Memorandum of Understanding with Safe Connections to provide relationship violence prevention education programming to 8 District schools for the period November 21, 2014 through June 30, 2015.

(11-20-14-18) To approve a sole source purchase of 7 assistive technology devices and accessories from Saltillo Corporation to be used by students who have limited communication skills at a total combined cost not to exceed \$34,995.00.

(11-20-14-19) To approve a sole source purchase of 3 assistive technology devices and accessories from DynaVox Corporation to be used by students who have limited communication skills at a total combined cost not to exceed \$14,162.00.

(11-20-14-20) To approve a sole source purchase with Curriculum Associates to provide 1 year subscriptions to i-ready Diagnostic and Instruction Reading for students participating in the 21st Century Afterschool Program for the period November 21, 2014 through June 30, 2015 at a cost not to exceed \$8,437.50.

(11-20-14-21) To approve a sole source purchase of MM2 and BW2E K-2 grade level class packages and materials from Developmental Studies Center at a total combined cost not to exceed \$12,565.80.

(11-20-14-22) To approve the purchase of visual art materials, replacement parts, and contest materials from various vendors for individual school buildings to meet the identified needs of art classrooms for the 2014-2015 school year at a total combined cost not exceed \$80,000.

Mr. Sullivan called for a motion and a second to approve Resolution Number 11-20-14-23. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Number 11-20-14-23.

AYE: Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

(11-20-14-23) To approve the amendment of Board Resolution Number 08-14-14-15, a contract with Epworth to increase the cost by \$400, 00.00. The original approved dollar amount of \$475,200.00 is not sufficient to service the additional students being placed for private placement services. The period of performance will remain the same from July 1, 2014 through June 30, 2015. If approved, the total dollar amount for the contract will now be \$875,200.00.

Mr. Sullivan called for a motion and a second to approve Resolution Number 11-20-14-24. On a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Number 11-20-14-24.

AYE: Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion carried.

(11-20-14-24) To approve a sole source purchase of ebooks from Barnes and Noble for the "We love the Reading Grant" in the amount of \$104,029.00.

BOARD MEMBER UPDATE(S)

Dr. Melanie Adams presented an update. St. Louis Public Schools (SLPS) is a finalist for the 2014 *Arcus Awards for Achievement in Educational Attainment*. On Tuesday, November 25, 2014, SLPS will be recognized at the Arc Awards to be held at the Hyatt Regency St. Louis on the Arch.

ADJOURNMENT

There being no further business before the Board in open session, on a motion by Dr. M. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:24PM.

AYE: Dr. M. Adams, Mr. Gaines, Mr. Sullivan

The motion passed.

Per the Missouri Sunshine Law, recordings are public record and therefore are available for public inspection.